



U.S. Department of Commerce
 "Complying with U.S. Export Controls"
 Arlington, VA ***** July 28-29, 2009

Day 1 Agenda	
7:30 am	Registration & Continental Breakfast
8:30 am	Welcome Overview of the Export Administration Regulations <ul style="list-style-type: none"> o BIS Export Jurisdiction o Scope of the Export Administration Regulations o Important Terms & Principles <div style="text-align: right;"><i>Case Study Unit 1</i></div>
9:45 am	Break
10:00 am	Classification of Items on the Commerce Control List <ul style="list-style-type: none"> o Structure of the Commerce Control List o Export Control Classification Number o EAR99 o Classify your Item <div style="text-align: right;"><i>Case Study Unit 2</i></div>
12:00pm	Lunch
1:15 pm	Determining Licensing Requirements based on the ECCN and Destination <ul style="list-style-type: none"> o General Prohibitions 1-3 o Reasons for Control o Commerce Country Chart o NLR-No License Required <div style="text-align: right;"><i>Case Study Unit 3</i></div>
1:45 pm	Determining other Licensing Requirements <ul style="list-style-type: none"> o General Prohibitions 4-10 o End-user/End-use Controls o Parties to the Transaction o US Person Activities o Embargoed & Special Destinations <div style="text-align: right;"><i>Case Study Unit 4</i></div>
2:45 pm	Break
3:00 pm	License Exceptions <div style="text-align: right;"><i>Case Study Unit 5</i></div>
3:45 pm	Office of Foreign Assets Controls
4:30	Questions
5:00	Day 1 Adjourns



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Day 2 Agenda	
7:30 am	Continental Breakfast
8:30 am	Review Session
9:00 am	How to Submit an Export License Application <ul style="list-style-type: none"> ○ SNAPR ○ Who can apply for an export license ○ Support Documents <div style="text-align: right;"><i>Case Study Unit 6</i></div>
10:00 am	Break
10:15 am	How the U.S. Government Processes your Export License Application <div style="text-align: right;"><i>Case Study Unit 7</i></div>
11:00 am	Export Clearances: Bureau of the Census <ul style="list-style-type: none"> ○ Electronic Export Information ○ Automated Export System
12:00 pm	Lunch
1:00 pm	Export Clearances: Bureau of Industry & Security <ul style="list-style-type: none"> ○ Exporter Responsibilities ○ Conformity of Documents ○ Destination Control Statement <div style="text-align: right;"><i>Case Study Unit 8</i></div>
1:45 pm	BIS Electronic Export Information Compliance Measures
2:15 pm	Break
2:30 pm	Export Enforcement <ul style="list-style-type: none"> ○ Overview of the Export Enforcement Program ○ Identifying Illegal Exports ○ Case Examples ○ Anti-boycott Compliance <div style="text-align: right;"><i>Case Study Unit 9</i></div>
3:30 pm	Managing your Company's Export Compliance <ul style="list-style-type: none"> ○ Export Management and Compliance Program ○ Recordkeeping <div style="text-align: right;"><i>Case Study Unit 10</i></div>
4:30 pm	Summary/Questions/ Program Adjourns
5:00	Program Adjourns